

# **Fairfax-Falls Church Local Human Rights Committee**

**February 13, 2013**

## **MINUTES**

The Fairfax-Falls Church Local Human Rights Committee met in quarterly session at the Pennino Building, 12011 Government Center Parkway, Suite 836, Fairfax, VA 22035-1100

***Committee Members in Attendance:*** Joyce Stuart, Chair; Louise Evertt, Vice-Chair; Mary Jane Billinger, Member, Ronald Lambert, member, John King, member

***Committee Members Absent:*** Pat Miles, Secretary

***Others in Attendance:*** Kevin Paluszak, DBHDS Office of Human Rights, Regional LHRC Advocate; Anne Ruth, prospective committee member; Cinny Bodnar, APTS; Cheryl Simpkins, MVLE; Lisa Blecker, FX-FC CSB

### **1. Meeting Called to Order**

Joyce Stuart called the meeting to order at 12:42 p.m.

### **2. Approval of the minutes**

Louise Evertt moved that the November 14, 2012 minutes be approved as corrected. The motion was seconded by Mary Jane Billinger and unanimously carried.

### **3. Executive Session\***

- a) Executive session convened at 12:42 p.m.
- b) Two new, one revised and three quarterly behavior plans were discussed One behavior plan was tabled for review until the affiliate could be present
- c) Executive session adjourned at 2:25 p.m.

### **4. Quarterly Summary Submissions**

- a) Fourteen Fourth Quarter 2012 Reports were reviewed. Review Responses were completed and are to be mailed to the affiliates. Louise Evertt reiterated her request for a detailed tracking system to be created to track review request responses from the affiliates. Erin Bloom will create a more detailed spreadsheet for tracking to be presented at the May 2013 meeting for committee approval.

### **5. Committee Business Section**

#### **A. Old Business**

- a) Affiliate Site Visits Discussion tabled until the May 8, 2013 meeting.
- b) Plans for a review of behavior plans that do not coincide with a quarterly meeting; This matter was decided at the November FX-FC LHRC Meeting.

#### **B. New Business**

\*Closed to Committee Members and Presenters as requested

The Fairfax-Falls Church Local Human Rights Committee is committed to a policy of nondiscrimination in all County/City programs, services, and activities and will provide reasonable accommodations upon request. To request reasonable accommodations call Lara Larson at (703) 324-7027 or TTY (703) 802-3015 or the Virginia Relay Center at 711. Please allow seven working days in advance of the event in order to make the necessary arrangements.

# **Fairfax-Falls Church Local Human Rights Committee**

**February 13, 2013**

## **MINUTES**

- a) Prospective Committee Member in Attendance; Anne Ruth applied for committee membership. Ms. Evertt motioned for approval of extending membership to Ms. Ruth. Motion was seconded by Ron Lambert. Motion was unanimously carried. Ms. Ruth's application will be forwarded to the State by Kevin Paluszak for approval.
- b) Relocation Announcement for Resources for Independence of VA, Inc. (RIVA); Ms. Stuart read the announcement from Christina Gorgon, Director of Community Supports, advising the committee that RIVA was moving suites at their same location. The address change from Suite 103 to Suite 201 was noted.
- c) Additional Sponsored Residential Site Notification for Blue Ridge Residential Services; Ms. Stuart read the notification from Catherine St. Ours, Risk Manager/Investigator, Blue Ridge Residential Services of VA, Inc. The new location is in development and licensure is pending. Ms. Bloom will send a letter on behalf of the committee to Ms. St. Ours acknowledging receipt of the notification and affiliation of this location which is pending licensure.
- d) Additional Sponsored Residential Site Notification for Platinum Healthcare Services (PHS); Ms. Stuart read the notification from Lewis M Wood, President and CEO, Platinum Healthcare Services. Ms. Bloom will send a letter on behalf of the committee to Mr. Wood acknowledging receipt of the notification and affiliation of this location which is pending licensure.

### **6. Advocate's Report**

- a. Mr. Paluszak reported on the implementation status of the CHRIS (Comprehensive Human Rights Information System) system. Implementation of the system is pending. Training for users is ongoing with several sessions scheduled for February, and March, 2013.
- b. While attending other regional LHRC meetings, Mr. Paluszak has discussed collaboration between the local committees. After finding out which LHRC's are interested in collaboration, Mr. Paluszak will provide a contact who has agreed to act as collaborative lead.
- c. Mr. Paluszak offered ideas to the members for structuring the quarterly LHRC meetings to enhance affiliate and member participation.
  1. A non-mandatory meeting was scheduled for March 13, 2013 at 1:00 PM, to discuss Mr. Paluszak's recommendations and develop plans for ongoing quarterly meetings; all members were invited to attend.

#### **Actions Taken –**

- Approval of the November 14, 2012 minutes of the Fairfax-Falls Church Local Human Rights Committee
- Approval of Anne Ruth as a member of the Fairfax-Falls Church Local Human Rights Committee, pending state approval.

There being no further business to come before the Board the meeting adjourned at 5:00 p.m.

\*Closed to Committee Members and Presenters as requested

The Fairfax-Falls Church Local Human Rights Committee is committed to a policy of nondiscrimination in all County/City programs, services, and activities and will provide reasonable accommodations upon request. To request reasonable accommodations call Lara Larson at (703) 324-7027 or TTY (703) 802-3015 or the Virginia Relay Center at 711. Please allow seven working days in advance of the event in order to make the necessary arrangements.